

## **Minutes for BCIPP Meeting #9—December 5, 2003**

Teleconference Berkeley—Pasadena—Burbank

<u>Commissioners attending:</u> Conway Collis Geoff Cowan Keith Flippin Edward Hearst Phillip Muller Deirdre Mulligan	<u>Others attending:</u> Cyndy Willis Matt Grossman Sean Treglia
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### **MEETING CONVENED**

10:18am—Commissioner Cowan called the meeting to order, a quorum of the commission is not in attendance. Cowan discussed the process of delegating the remaining drafting to a subcommittee. Commissioner Hearst expressed concern over delegation, as the drafters may not capture the commissioners’ meaning; he does however agree to the delegation of “technical edits.”

### **DISCUSSION OF DRAFT RECOMMENDATIONS**

10:40am—Discussion of the commission report began. Grossmann walked commissioners through changes to the document since the last meeting, and explained who outside the commission has given vetting comments. Commissioners edited the report Preface, amending language, but with few substantive content changes.

12:00pm—Commissioners voted and unanimously agreed on the Preface as written—with edits as discussed today. Commissioner Collis leaves the meeting.

12:05pm—Continued discussion and editing of the Executive Summary, with a focus on the “Findings” and “Recommendations” portions of the chapter.

12:56pm—Discussed holding a final meeting on December 19<sup>th</sup> to vote for approval of the document as it stands. Commissioners unanimously agreed that a final approval meeting shall be held on this date.

1:34pm—Commissioner Collis re-enters conversation, agrees to a meeting on December 19<sup>th</sup> from 9am-11am.

1:48pm—The commissioners unanimously agree upon the now-amended recommendations and findings.

### **PUBLIC COMMENT**

Cowan asks for public comment, as no one from the public is in attendance no public comments are recorded.

### **ADJOURN**

1:51pm—Cowan adjourns the meeting.